

Job Search Project



1. Company Research List

This worksheet is designed to help you organise your job search in one list. Write as much as you can, it is just a guide to help you in the process.

Feel free to also add your own notes:
Eg Salary, your application status, other benefits.

Company name + details	What do I love about this company?	What specific jobs/ roles am I attracted to?	What skills are required (typically)?	What skills I do have already...	What do I maybe need to have...	<u>Notes</u> Salary, Application status, Other benefits.
Company X						
Company Y						
Company Z						

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2. Feeling stuck?

Get clarity with a 10 minute brainstorm.

Grab a piece of paper or notepad. Set a timer for 10 minutes and have a brainstorm using these reflective questions.

- What is your vision for this new job experience?
- What do you want to experience in this next phase of your career and life?
- What would you regret if you didn't take action?
- When you think about yourself at the end of this year, what would you really love to see happening in your life? (Maybe as a result of the action steps you are taking now?)
- What will you get from a new job that you might not be getting now in your current role? (Don't be afraid to think big)

Remember Here:

- There is no silly, right or wrong answer, and you have no limitations in this space.
 - This exercise is just for you so just trust this process and write down the first things that come up.

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- Doesn't have to be fancy - just let your ideas flow onto the page.
- Remember your WHY. Post it up near your desk at home or somewhere you can see it when you are applying for these jobs so you can remind yourself.
- Being clear on your 'why' is important because it makes the process more fun and exciting (as it should be!)
- It will feel less like repetitive monkey taskwork and will quickly remind you of what is most important.